

Dr. Peter J. Mayes, Principal  
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## JUNIOR/SENIOR EXCUSAL CONTRACT

Student Name \_\_\_\_\_ (Please Print) Grade \_\_\_\_\_

Junior/Senior Excusal enables 11<sup>th</sup> and 12<sup>th</sup> grade students to enter the building late or leave early when their study hall period falls at either the beginning or end of the school day. Students arriving late for an excusal must sign in daily with the attendance office. A senior may participate in a double excusal if their study halls run back-to-back or if one of the study halls is at the beginning of the school day and the other is at the end of the school day.

Please keep the following in mind:

- Period excusal is a privilege that is earned.
- Parent permission is required.
- Students with attendance issues or failing grades will jeopardize their excusal privilege.
- Students who forgo a morning excusal must sign in at the attendance office before 8:00 A.M. and report to the main office. Failure to do so may result in disciplinary action and tardiness.
- Students must arrange their own transportation to and/or from school.

In order to begin excusal with the start of the school year, this form must be filled out and returned to the main office by August 22, 2023. This form may be returned in person to the high school or send the completed form digitally to [tabaranin@whitehallcoplay.org](mailto:tabaranin@whitehallcoplay.org). The form may be scanned to that email or you may take a picture of it and email a picture of the completed form. If sending the completed form digitally, please send it from a parent or guardian's email address on file with the school.

If the form is received after the deadline, students will have to wait until a confirmation email is received that all paperwork has been processed.

I request that \_\_\_\_\_ be excused from the beginning of the school day Study Hall (Period 1 or 2) OR the end of the school day study hall (Periods 7 or 8) throughout the school year. Juniors MUST take a minimum of 7 credits during the school year and Seniors MUST take a minimum of 6 credits.

_____ Student Name (Please print)	_____ Student Signature	_____ Date
_____ Parent/Guardian Name (Please print)	_____ Parent/Guardian Signature	_____ Date

\*\*\*\*\*FOR OFFICE USE ONLY\*\*\*\*\*

SEMESTER 1 STUDY HALLS  
PERIOD 1, 2, 3, 4, 5, 6, 7, 8

SEMESTER 2 STUDY HALLS  
PERIOD 1, 2, 3, 4, 5, 6, 7, 8